

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
BRADY INDEPENDENT SCHOOL DISTRICT**

The Board of Trustees for the Brady Independent School District met in regular session at 6:00 p.m. on Monday, November 18, 2013 in the school administration building. The meeting was called to order by President Darrell Keese at 6:00 p.m.

PRESENT Robert Duus, Darrell Keese, Sandra Keith, Phil Thompson, Jane Pearce, and Teri Trull

ABSENT Brentt Raybion

**PLEDGE &
PRAYER** Mr. Thompson

**DISTRICT
FINANCIAL
AUDIT
2012-2013** Burl Lowery, CPA, distributed the district financial audit for the school year 2012-2013. He went over the balance sheet and the fund balance ending August 31, 2013. He also gave an overview of the budgetary comparison schedules. Mr. Lowery stated after completing the audit he found the district to be operating within the budget and in good financial standing. A motion was made by Mr. Duus, seconded by Mr. Thompson and carried 6-0 to approve the district financial audit for the school year 2012-2013 as presented by Burl Lowery, CPA.

**AWARDS &
RECOGNITION** Kelly Stewart, Cross Country Coach, introduced Brynn Stewart and Jarvis Herbert, two athletes who represented Brady ISD in the State Cross Country Meet. Ms. Stewart is a sophomore and placed 9th in District, 7th in Regional and 20th in State. Mr. Herbert is a junior and placed 3rd in District, 5th in Regional and 48th in State.

PUBLIC FORUM No one addressed the board.

ACTION ITEMS

**Approve
Minutes** A motion was made by Mr. Thompson, seconded by Ms. Pearce and carried 5-0 to approve the minutes from the October 21, 2013 meeting. Ms. Trull abstained from voting on the motion due to not being in attendance for the entire meeting.

**Budget
Amendments** A motion was made by Mr. Duus, seconded by Ms. Trull and carried 6-0 to approve the following budget amendments.

To amend the 2013-2014 Operating budget as follows:

199-00-3700	Budgetary Entry	Decrease Appropriation	\$15,000.00
199-51-6xxx	Maint & Ops	Increase Appropriation	\$15,000.00

TAST Update 98 A motion was made by Mr. Duus, seconded by Ms. Keith and carried 6-0 to adopt TASB Update 98 which affects the following local policies.
*BBE-Board Members Authority
*DBA-Employment Requirements & Restrictions-Credentials & Records
*DFFA-Reduction in Force-Financial Exigency
*DFFB-Reduction in Force-Program Change

- *DGBA-Personnel-Management Relations-Employee Complaints/Grievances
- *DH-Employee Standards of Conduct
- *DNA-Performance Appraisal-Evaluations of Teachers
- *EC-School Day
- *EIA-Academic Achievement-Grading/Progress Reports to Parents
- *FEA-Attendance-Compulsory Attendance
- *FEC-Attendance-Attendance for Credit

**Purchase District
Vehicles**

Mr. Clawson reported bids for 2-3 SUVs from Lubke's Cars & Trucks, Brady, and Heart of Texas Ford, Brady were opened and recorded which he commenced to announce. He stated there is \$100,000 in the budget at this time for the purchase of district vehicles. He spoke to Mike Hagan, Director of Transportation comparing Chevrolet and Ford. Mr. Hagan stated there will be (3) district vehicles that will be made available for purchase through an auction process. Those vehicles being a 2003 Ford Excursion, 2002 Chevrolet Impala, and a 2002 Dodge Intrepid. The district hopes to receive approximately \$9,100 for the sale of the three vehicles. Mr. Clawson recommended purchasing (2) 2013 Chevrolet Suburbans from Lubke's Cars & Trucks in the amount of \$36,548 each with no add-ons and (1) Ford Expedition from Heart of Texas Ford in the amount of \$30,479.34 with no add-ons. Upon discussion of the price difference of the 2013 and 2014 Chevrolet Suburbans a motion was made by Mr. Duus, seconded by Ms. Pearce and carried 5-1 to purchase (2) 2014 Chevrolet Suburbans from Lubke's Cars & Trucks in the amount of \$37,850 each with no add-ons and (1) Ford Expedition from Heart of Texas Ford in the amount of \$30,479.34 with no add-ons. Mr. Thompson opposed the motion.

**Purchase
Computers**

Mr. Clawson presented bids for 240 Chromebook laptops, 10 carts, Google Management, and Spectrum Cloud from CDW Government in the amount of \$79,764.60, M & A Technology in the amount of \$80,000 and SHI in the amount of \$80,338. A motion was made by Mr. Duus, seconded by Mr. Thompson and carried 6-0 to accept the bid from CDW Government in the amount of \$79,764.60 to purchase 240 laptops, 10 carts, Google Management and Spectrum Cloud.

**Agri Life
Extension Adjunct
Faculty Member**

Due to the vacancy of the McCulloch County Ag Agent the Agri Life Extension District 7 Director has assigned Michael Palmer from Coleman County as the McCulloch County members traveling advisor. Therefore the district must approve Mr. Palmer as the adjunct faculty member for the district's students until further notice. A motion was made by Ms. Trull, seconded by Ms. Keith and carried 6-0 to appoint Michael Palmer of Coleman County as the adjunct faculty member for Brady ISD for the 2013-2014 school year until further notice.

**Concho County
Appraisal Dist.
Elections**

A motion was made by Mr. Thompson, seconded by Ms. Pearce and carried 6-0 to give Brady ISD's 320 election votes to Ricky Thomas for the Concho County Appraisal District Board of Directors for a two year term beginning January 2014.

McCulloch County Appraisal Dist. Nominations A motion was made by Ms. Pearce, seconded by Mr. Thompson and carried 6-0 to nominate for re-election for the 2014 McCulloch County Appraisal District Board of Directors, Reed Williams, Cynthia Quinn, and Joe Milliken.

Schedule Special Meeting-Team Building Training Due to all members not able to attend the team building training scheduled Thursday, Nov. 21 the members discussed possible future dates. A motion was made by Ms. Trull, seconded by Ms. Keith and carried 6-0 to table the scheduling of the training until a later date.

NEW BUSINESS/DISCUSSION

South Ward Cafeteria on 11th Street Mr. Clawson announced as of August 1, 2013 the South Ward Cafeteria was officially closed for use except for November 5 when the County used it for election purposes. Utilities have now been turned off. He spoke with Zane Brandenburger, Chief Appraiser regarding the value of the building and lot. According to Mr. Brandenburger the 2013 appraisal of the building is \$102,750. The building is roughly 6,800 square foot. Ms. Pearce researched the cost of erecting a building comparable to the existing one with the same square footage and the cost would be approximately \$500,000 and the lot is valued at approximately \$17,000. The lot is zoned for commercial use. Mr. Clawson stated the members need to begin thinking of the future of the building. Is it feasible to continue for district use, hold in a public sale, or trade/negotiate with another entity? Discussion was held regarding the pros and cons of selling or keeping the building. The members asked Mr. Clawson to research the possibility and process of selling the building and lot.

Wellness Plan Ms. Pearce, a member of the SHAC committee, stated the district is required to upgrade their Wellness Plan. She stated it covers food, physical fitness and the overall general health. There will be a committee in place to research and revise the Wellness Plan. The committee will need to consist of SHAC members, 1-2 district coaches, school nurses, and campus staff. The Wellness Plan must consist of goals, procedures to implement the goals, and follow-up procedures to ensure the goals are being met. There will be an audit of the Wellness Plan in approximately one year.

REPORTS

Highly Qualified Hollis Moore, Federal Funds Director, announced September 13, 2013 was the specified date highly qualified status for teachers and paraprofessionals were submitted to TEA. The district was 100% highly qualified and each campus was 100% highly qualified.

PBMAS Hollis Moore reported November 8, TEA released the Performance-Based Monitoring Analysis System (PBMAS) staging for Brady ISD. The district received a Stage 1 rating due to two factors. (1) Received a "1" indicator regarding the STAAR EOC passing rate in social studies among the CTE economically disadvantaged. (2) Received a "2" indicator

regarding students graduating under the CTE “Recommended HS Plan/Distinguished Advanced Plan”. The criteria of receiving a Stage 1 rating consists of no “3” indicators in any area and “2” indicators in one or more areas. Mr. Moore stated the CTE Leadership Team will meet to discuss the two areas the district rated high in. The CTE Advisory Committee met November 5 with 18 members attending. Ideas were discussed regarding more community involvement that will better enhance the district’s CTE classes.

Principals

High School

Eric Bierman reported 4 students will be taking the TAKS retest. STAAR retesting will be the first of December. PSAT test was given in October. Fifteen seniors have been accepted to a university. The Meek Mobile was set up for the blood drive. The PALS had their auction for the community and raised \$1,800. The percentage of tardies is now at 42% and 13% tardies take place on the return from lunch. Attendance rate stands at 96.9%.

Brady Elementary

Kelley Hirt reported the Robotics Inventions teams placed 1st and 2nd at a recent invitational meet. January 25 both the inventions teams and the arena teams will participate in the Area Competition. The Student Council members attended a leadership training and are active in community service. The Book Fair will be held December 2-6. December 3 is Family Reading Night. The campus is in the process of piloting a mentoring service to the 4th and 5th grade students. The program is scheduled to begin January 2014. The UIL Academic meet is scheduled for December 6 beginning at 9:00 a.m.

Middle School

In the absence of Shona Moore, Principal, Mr. Clawson reported 102 veterans and their spouses were served at the Veteran’s Day Program and over 200 meal tickets were purchased for meals. Money raised was in excess of \$3,000 and is donated to the PATS organization for the purchase of school supplies for the students. The students held a canned food drive to donate to Helping Hands. UIL academic competition begins Nov. 19. One Act Play have set performance dates for the campuses. Dec. 13 is the All-Region band tryouts.

Technology

In the absence of Coty Tidwell, Director, Mr. Clawson reported the installation of the security cameras at the HS Ag Building has been completed. They have also installed 20 projectors at the HS campus.

Transportation

Mr. Clawson reported there are 16 transportation routes available for students and 3 of those are out of town. Approximately 750 miles are travelled daily with 550-575 students transported daily. Bus evacuation plans are being updated at each campus.

Food Service

In the absence of Sarah Smith, Director, Mr. Clawson extended an invitation to the members to go by the cafeteria and receive a

turkey/dressing meal Wednesday, Nov. 20. He distributed an overview of the number of students/adults being served at each campus noting that the amount of money taken in is comparable to last year at this time despite the open campus at HS this year.

Athletics

Andy Howard, Director, commented he and his coaching staff is pleased with all levels of football players mentality and approach to the game. They felt all athletes received good playing time. Basketball season has begun with 19 high school girls participating and 40 high school boys. There are 55 athletes in the off season program. Dates for the powerlifting meet and the track meets are being finalized. The coaching staff are very proud of their athletes.

Monthly Finance

The financial report for the month of October is as follows.

Cash	\$2,782,009.57	CD's & Savings	\$3,708,575.63
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Superintendent

Correspondence

No correspondence was read.

Student Enrollment

Enrollment stands at 1,249 students.

Random Student Drug Testing

November results:

HS tested 40 4 were positive for marijuana

Substitute Teacher Additions

Sabrina Bradford, Chassity Craighead, Jordan Ledezma, and Stacye Tilton

EXECUTIVE SESSION

The Board of Trustees went into executive session at 7:40 p.m. after President Darrell Keese announced the intention of doing so in accordance with Texas Government Code, Subchapter D., Section 551.074 regarding personnel issues and Section 551.072 regarding real property.

Mr. Keese declared the session open at 9:39 p.m.

ACCEPT RESIGNATION

A motion was made by Ms. Pearce, seconded by Ms. Keith and carried 6-0 to accept the resignation of **Julie Harris** effective January 31, 2014.

ADJOURN

A motion was made by Mr. Thompson, seconded by Mr. Duus and carried 6-0 to adjourn the meeting at 9:42 p.m.

Board President

Board Secretary